

Exhibit A

3. By order issued in this case on _____, 2024, the Hearing Examiner established the following procedural schedule and requirements for this case:
 - A. Any person desiring to become a party to this case must file with the Commission's records department at prc.records@prc.nm.gov a Motion for Leave to Intervene in conformity with Rules 1.2.2.23(A) and 1.2.2.23(B) NMAC on or before _____, 2024. All motions for leave to intervene shall be served on all existing parties and other proposed intervenors of record. A copy shall also be emailed to the Hearing Examiner at _____ in Microsoft Word format.
 - B. The Commission's Utility Division Staff shall, and any intervenors may, file direct testimony on or before _____, 2024.
 - C. Rebuttal testimony may be filed on or before _____, 2024.
 - D. A public hearing will be held, if necessary, beginning at on _____, 2024, and will continue through _____, 2024, as determined to be necessary by the Hearing Examiner. Each hearing session shall commence at _____ Mountain Time ("MT") unless otherwise ordered.
 - E. Based on present conditions and logistical issues, the Hearing Examiner has concluded that it will be necessary to conduct any public hearing via the Zoom videoconference platform. Access to and participation in the public hearing shall be limited to party participants (i.e., counsel and witnesses), the Commissioners, and other essential Commission personnel. Any Zoom hearing will be livestreamed through YouTube and will be displayed on the Commission's website at <https://www.nm-prc.org>. Persons not participating in the evidentiary hearing as an attorney or witness may view the hearing on the Commission's website and shall not join the hearing via Zoom except to provide oral comments as allowed in paragraph 7 below.
4. In accordance with NMSA § 62-9-3(K), the Commission may approve SPS's request for location approval without formal hearing if no protest is filed within sixty (60) days after notice has been given that the Application has been filed.
5. The Commission's Rules of Procedure (Rule 1.2.2 NMAC) shall apply in this case except as modified by order of the Commission or Hearing Examiner. A copy of such Rules may be obtained from the offices of the Commission and are available online at the official NMAC website: <https://www.srca.nm.gov/nmac-home/nmac-titles/>.

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6. Interested persons who are not affiliated with a party may make oral or written comments in accordance with Rule 1.2.2.23(F) NMAC without becoming an intervenor. Oral comments shall be taken at the beginning of the evidentiary hearing on _____, 2024, and commenters shall be limited to three minutes per comment. Written public comments may be submitted before the Commission takes final action in this proceeding by sending the comment, which shall reference Case No. 24-00__-UT, to prc.records@prc.nm.gov. In accordance with Rule 1.2.2.23(F) NMAC, oral or written comments shall not be considered as evidence in this proceeding.
7. SPS's Application, together with supporting pre-filed direct testimony, any exhibits, and related papers, may be examined by any interested person online at the Commission's website at <https://edocket.prc.nm.gov>, on Xcel Energy's New Mexico filings website (https://www.xcelenergy.com/company/rates_and_regulations/filings), in person at the offices of SPS or the Commission at the following addresses, or by calling SPS at 1-800-895-4999 during normal business hours. All inquiries or written comments should reference Case No. 24-00__-UT.

Mike McLeod, Manager Community Relations
Southwestern Public Service Company
111 E. Fifth Street
Post Office Box 1937
Roswell, New Mexico 88201
(575) 625-5499 or 1-800-895-4999

Records Management Bureau
New Mexico Public Regulation Commission
P.O. Box 1269
Santa Fe, New Mexico 87504-1269
(505) 827-6956

8. Pursuant to 17.9.592.13 NMAC, the Application, supporting pre-filed direct testimony and attachments may also be examined by any interested person at:

Lovington Public Library
115 Main Street
Lovington, NM 88260

Hobbs Public Library
509 N Shipp Street
Hobbs, NM 88240

9. Anyone filing pleadings, testimony, or other documents in this case shall (1) serve copies on all parties of record and the Commission Staff via email on the date they are filed with the

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Commission and (2) comply with the Commission’s Electronic Filing Policy, as amended from time to time. The Electronic Filing Policy requires all filings to be made by emailing the filing in PDF format and with electronic signatures to prc.records@prc.nm.gov within the regular business hours of the due date to be considered timely filed. Documents received after regular business hours will be considered filed the next business day. Regular business hours are 8:00 a.m.–5:00 p.m. MT. All filings shall also be sent to the Hearing Examiner at _____ and shall include versions created in Microsoft Word or other applicable native formats if available.

10. The procedural dates and requirements currently set in this case are subject to further order of the Commission or the Hearing Examiner. Interested persons should contact the Commission at (505) 690-4191 or ana.kippenbrock@prc.nm.gov for confirmation of the hearing date, time, and place because hearings are occasionally rescheduled or canceled if deemed not required in the discretion of the Hearing Examiner or the Commission.
11. Any person filing prepared testimony consistent with Rule 1.2.2.35(I) NMAC on behalf of a party shall attend the hearing and submit to examination under oath. No person shall testify at the hearing unless that person has pre-filed testimony.
12. Additional details regarding this proceeding and its procedural requirements are set forth in the Hearing Examiner’s _____, 2024 Procedural Order.
13. Any person with a disability requiring special assistance to participate in this proceeding should contact the Commission at 505-827-4500 at least 24 hours prior to the commencement of the hearing.

ISSUED at Santa Fe, New Mexico, this ____ day of _____, 2024.

NEW MEXICO PUBLIC REGULATION COMMISSION

Hearing Examiner